

League City Youth Sports Organization, 3431414

REGIONAL USE ONLY

Date Submitted:

Approved:

Not Approved:

LEAGUE CITY YOUTH SPORTS ORGANIZATION

ARTICLE I – NAME

This organization shall be known as LEAGUE CITY YOUTH SPORTS ORGANIZATION, hereinafter referred to as “LOCAL LEAGUE”. This constitution shall govern the LOCAL LEAGUE.

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the LOCAL LEAGUE is to promote in its members such qualities as courage, good sportsmanship, honesty, loyalty, and respect.

Note 1: As used hereinafter, the word “Board” shall mean the LOCAL LEAGUE governing Board of Directors.

Note 2: As used hereinafter, the words “Board Member” or “Director” shall mean a person who has been duly elected or appointed to the LOCAL LEAGUE Board of Directors.

Note 3: As used hereinafter, the word “Member” shall mean a Regular Member unless otherwise stated.

SECTION 2

To achieve this objective, the LOCAL LEAGUE will provide a supervised program under the Rules and Regulations of Little League Baseball, Inc. All Directors, Officers and Members shall remember that exceptional athletic skill or winning games is secondary to the molding of future citizens. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the LOCAL LEAGUE shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball games. No part of the earnings shall benefit any private shareholder or individual. The LOCAL LEAGUE shall not allow the promotion of information that is not directly associated with the league. The LOCAL LEAGUE will not support or endorse legislation, except that which directly impacts the proper business of the LOCAL LEAGUE. The LOCAL LEAGUE will not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility: Any person sincerely interested in active participation to carry out the objective of the LOCAL LEAGUE may become a member.

SECTION 2

Classes: There shall be the following classes of members:

- A. **Player Members:** Any player candidate meeting the requirements of Little League Regulation IV and who lives within the authorized boundaries of the LOCAL LEAGUE shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the LOCAL LEAGUE.
- B. **Regular Members:** Regular Members are Volunteer Members and those parent(s)/guardian(s) identified on the annual spring registration form for each Player Member in good standing. A Volunteer Member is any adult person actively interested in furthering the objective of the LOCAL LEAGUE, but who is not a parent/guardian of a Player Member, who has a current approved Volunteer Application on file with the LOCAL LEAGUE. Regular Members must be on the voting roll by April 1st in order to be eligible to vote in the May elections. The Secretary shall maintain the roll of membership to qualify voting members.

SECTION 3

Other Affiliations:

- A. Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the LOCAL LEAGUE.
- B. Regular Members are strongly discouraged to promote and operate any other baseball/softball program.

SECTION 4

Suspension or Termination: Membership may be terminated by resignation or action by the Board of Directors as follows:

- A. The Board of Directors, at a duly constituted Board meeting in which a quorum has been met (see Article VI, Section 8D), shall, by a two-thirds vote of those present, have the authority to discipline, suspend or terminate the membership of a Member of any class, including managers and coaches, when the conduct of the person is considered detrimental to the best interest of the LOCAL LEAGUE and/or Little League Baseball, Inc. The member involved shall be notified of the meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer charges. The Board of Directors will review a terminated Member's future participation rights annually.
- B. The Board of Directors shall, in regards to a Player Member, give notice to the manager of the team of which the player is a member and the parent/guardian of the player member. All parties shall appear with the Player Member before the Board of Directors or the Discipline Committee. The Board of Directors shall have full power to enforce whatever disciplinary action deemed appropriate or recommended by the Discipline Committee (including game(s) suspension or current season termination). The Board of Directors will review a terminated Player Member's future participation rights annually.

ARTICLE IV – DUES FOR REGULAR MEMBERS (NOT PLAYERS)

SECTION 1

No dues are required for Regular Members. However, the Board of Directors reserves the right to establish dues fixed at such amounts as determined necessary for a particular fiscal year (See Article X, Section 7). If dues are assessed, the Board of Directors will establish all procedures regarding their collection and accounting.

Note: A reasonable Little League participation fee may be assessed as a parent's/guardian's obligation to ensure operation continuity of the LOCAL LEAGUE. (Little League Regulation XIII (c)).

ARTICLE V – GENERAL MEMBERSHIP MEETINGS

SECTION 1

Definition: A General Membership Meeting is any meeting of the membership of the LOCAL LEAGUE (including Special General Membership Meetings (Section 4 of this Article). A minimum of one General Membership Meeting (i.e., Annual Meeting; see Section 2 of this Article) per year is required.

SECTION 2

Annual Meeting: The annual meeting of the LOCAL LEAGUE'S members shall be held after registration and before the evaluations each year.

SECTION 3

Notice of Meetings: Notice of the annual meeting of the members shall be posted conspicuously at the LOCAL LEAGUE'S Spring Season Registration at least five (5) days in advance thereof setting forth the time, place and purpose of the meeting. Additional notice shall be posted on the league website at least one (1) week prior to the meeting.

SECTION 4

Special Meetings: The President, Secretary or the Board of Directors, at their discretion, may call special meetings of the members. Upon written request of ten (10) members, the President shall call a special meeting to consider a specific subject. No business other than what was specified in the notice shall be transacted at any special meeting of the members. Notice of the meeting must be posted at least ten (10) days in advance thereof setting forth the time, place and purpose of the meeting. Publication may also be made on the league website at least one (1) week prior to the meeting.

SECTION 5

Quorum: The presence of voting members equal to twice the current number of Board members shall constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 6

Voting: Only Regular Members in good standing (See Article III, Section 2B) shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings.

SECTION 7

Rules of Order: Roberts Rules of Order shall govern the proceedings of all meetings, except where conflicts occur with this Constitution.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority: The management of the property and the affairs of the LOCAL LEAGUE shall be vested in the Board of Directors.

SECTION 2

Number of Board Members: The number of Directors shall not be less than twelve (12) or more than twenty-five (25). Board members serve terms starting August 1st of the current year and ending July 31st of the following calendar year.

SECTION 3

Required Members:

- A. The Board of Directors shall include as a minimum the President,, Vice President(s), Secretary, Treasurer, Safety Officer, Player Agents for each league or division, Equipment Coordinator, Coaching Coordinator, Field Maintenance Manager, and Chief Umpire/Umpire Coordinator.
- B. No Board Member should hold more than one (1) office or position except as noted above except the Information Coordinator. In the event a position is vacated during the year the President shall appoint a temporary replacement.
- C. By a majority vote at any regular Board meeting or Special Board Meeting called for such a purpose, the Board may appoint a member to the Board to fill a vacancy of the balance of a term only. The person so appointed will have all the rights, privileges, and responsibilities, including the right to vote on all Board business, of any regularly elected Board Member.

SECTION 4

Member at Large: The Board may elect to have a Board Member at large if deemed necessary. If such position is added, the President shall appoint the individual filling the position. This is a non-voting position.

SECTION 5

Executive Committee: The Executive Committee shall consist of the President, Vice President(s), Secretary and Treasurer. The Executive Committee may make decisions that are necessary without the vote of the Board relative to administration of approved programs and budgets. The Executive Committee will serve as signatories on all financial accounts. However, should both a husband and wife serve on the Executive Committee, only one shall be given signatory authority (see Article XI, Section 4). The number of Executive Committee members shall not exceed the number of non- Executive Committee members on the board.

SECTION 6

Election Committee:

- A. The Election Committee shall meet by the 1st of May to prepare a slate of candidates for the following term. The Little League Operating Manual and this Constitution in selecting the nominees for the Board shall guide the Committee. The Committee should be familiar with the duties of the offices to aid in the selection of candidates.
- B. The current President shall serve on the Committee in an advisory capacity, without a vote.
- C. The Secretary shall prepare a master list of all eligible voters. No proxy votes will be allowed. Eligible voters are Regular Members that include the parent(s)/guardian(s) of Player Members and Volunteer Members. In the event of multiple Player Members in a family, each parent/guardian will be limited to one vote.
- D. The Committee should weigh the following before approving a candidate to be placed on the ballot:
 - i) Past performance and participation
 - ii) Availability
 - iii) Knowledge of positions and responsibilities of the Board
- E. All Board members are elected at-large; therefore, the Committee should do everything in its power to place on the ballot prospective candidates from any and all divisions of the LOCAL LEAGUE. Write-in candidate space will appear on the ballots.
- F. The Election:
 - i) Dates for the opening and closing of the election will be given to the Committee by the President at the first meeting and will allow sufficient time for all members to vote at regularly scheduled or make up games.
 - ii) Ballots will be uniform in size for verification purposes.
 - iii) The Ballot Box shall be locked at the beginning of the election and all keys given to a Board Member not running for office, or a member of the Election Committee to hold until the box is opened after the final vote is cast.
 - iv) There shall be one (1) master list with the ballot box.
 - v) The master list must be initialed by the voter at the time they deposit their ballot in the ballot box.
- G. Counting the Ballots:
 - i) All members of the Election Committee should participate in the counting of the ballots. The President and the Secretary must be present to verify the results.
 - ii) Any person on the ballot may also be present at the counting of the ballots.
 - iii) All results and ballots will be kept by the Secretary for a period of at least seven (7) days after the results are posted.
- H. Protests:
 - i) Any protests of the election results or procedures shall be submitted in writing to the President within twenty-four (24) hours of the election results being posted. The person making the protest must sign all protests.
 - ii) All protests will be referred to the Executive Committee for resolution within twenty-four (24) hours after the protest is submitted.

- iii) The Executive Committee shall conduct the hearing and hear arguments from all parties involved before making a ruling.
- iv) All candidates will be informed of the protest and its disposition within twenty-four (24) hours of the Executive Committee's decision.

SECTION 7

Term of Office: The term of office shall be for one-year beginning August 1st (see Article VI, Section 2) and ending on July 31st of the following calendar year.

SECTION 8

Meeting, Notices and Quorum:

- A. First Meeting of New Board: A regular meeting of the newly elected Board shall be held immediately following the beginning of their term of office. The previous year's President shall call the meeting.
- B. Calling of Board Meetings: The President shall call a meeting whenever it is deemed advisable. The Secretary shall give notice of each meeting to each director by electronic method of communication (e.g. E-mail, Social Networking App). The Secretary should make an effort to notify all Board Members three (3) days prior to such meeting. However, a Director can receive notice of a regular meeting twenty-four (24) hours preceding the meeting.
- C. Special Meetings: The Secretary shall call a special meeting at the request of three (3) Directors. The Secretary shall give notice of each meeting to each Director by electronic method of communication (e.g. E-mail, Social networking App) three (3) days prior to such meeting. Such notice shall include the purpose of the meeting. No business other than the stated purpose can be conducted at a special meeting.
- D. Quorum: 51% of the current members of the Board of Directors shall constitute a Quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- E. Rules of Order: Roberts Rules of Order shall govern the proceedings of all meetings, except where conflicts occur with this Constitution.
- F. Minor league business that does not involve non-budgeted financial business (i.e. filling a vacant board position, deciding on vendors for budgeting expenditures), may be handled by electronic vote only if all board members are included and 51% or more of the current board casts a vote. Only the President shall call for an electronic vote (e.g. E-mail or Social Networking app) and shall have the responsibility of determining whether a meeting should be called in lieu of an electronic vote.

SECTION 9

Duties and Powers:

- A. The Board of Directors shall have the power to appoint standing committees as it shall determine appropriate and to delegate powers to them as the Board deems advisable and which it may properly delegate.
- B. The Board of Directors, at a meeting which has a majority present, shall, by a two-thirds vote of those present have the power to discipline, suspend, or remove any Director, Officer or Committee Member of the LOCAL LEAGUE in accordance with the procedure set forth in Article III, Section 4A.
- C. The Board shall present at the annual meeting of the members of the LOCAL LEAGUE a report verified by the President, or by the majority of the Board of Directors, showing:

- i) The condition of the LOCAL LEAGUE;
 - ii) A general summary of funds received and expended by the LOCAL LEAGUE for the previous year, the amount of funds currently in possession of the LOCAL LEAGUE, and the name(s) of the financial institution(s) in which such funds are maintained;
 - iii) The real and personal property owned by it, where located, and where and how invested;
 - iv) The amount and nature of the property acquired during the year immediately preceding the date of the report and the manner of acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
 - v) And the names and places of residence of persons who have been admitted to membership in the LOCAL LEAGUE and an abstract thereof entered in the minutes of the proceedings of the annual meeting.
 - vi) A copy of such report shall be forwarded to the Little League Baseball, Inc. headquarters.
- D. The complete audited financial report shall be presented to the new Board of Directors for approval.

ARTICLE VII - OTHER COMMITTEES

SECTION 1

Finance Committee:

- A. This committee shall have the responsibility to determine a program of funding the operation of the LOCAL LEAGUES. It shall advise the Board in matters pertaining to financial operation, including ways and means.
- B. The committee will consist of three (3) to five (5) members. Members shall be appointed by the President and approved by the Board. The Treasurer shall be one of the members and will serve as the chairperson.
- C. The committee will prepare an operating budget for the LOCAL LEAGUE and submit it for Board approval by January 1st of each year planned. This budget should include but not be limited to the following sources of income:
 - i) Voluntary contributions
 - ii) Sales of signs
 - iii) Team sponsorships
 - iv) Candy sales
 - v) Other fund raising projects
- D. The budget will also include expenditures for, but not limited to, the following:
 - i) Uniforms
 - ii) Equipment
 - iii) Insurance (player, director and property)
 - iv) Maintenance supplies and equipment
 - v) Charter fees
 - vi) Utility fees
 - vii) Operating expenses.

- E. The committee will base its budget on previous year's financial information and team numbers. If modification to the budget is necessary, it shall be made after league and team sizes are approved.

SECTION 2

Field Maintenance and Equipment Committee:

- A. The Board may appoint a Field Maintenance and Equipment Committee of three (3) members of the league who will report to the President and Vice President(s). One of the members of this Committee and will serve as its chair.
- B. The Committee shall investigate and recommend available suitable sites for development. This recommendation should include timetables, proposed drawings, and ways and means of finance. The last item is to be a cooperative effort with the Finance Committee.
- C. The Committee will be responsible for the care and maintenance of the playing fields, buildings and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

SECTION 3

Auxiliary Committee: The Board may appoint an Auxiliary Committee consisting of the Auxiliary Coordinator, who will be the chairperson of the Committee, and a minimum of two (2), other Members. Members of this committee need not be Directors. The Board may assign responsibilities to this committee as it deems appropriate including, but not limited to, Opening/Closing Ceremonies, fundraising activities, publicity, and other functions, which will benefit the LOCAL LEAGUE. Through its chair, this Committee will report directly to the President. The Board shall approve in advance all projects and actions of the Auxiliary Committee.

SECTION 4

Discipline Committee: The Board shall appoint a Discipline Committee. The Discipline Committee shall investigate any inquiries directed to the committee with regard to members, Player Members, managers, coaches, umpires and spectators. The Discipline Committee shall report their recommendation directly to the President. The President will then submit before the Board of Directors to vote for approval.

SECTION 5

Auditing Committee: The Board of Directors may appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible to serve on this committee. The committee will review the LOCAL LEAGUE'S books and records annually prior to the annual meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board or membership, secure the services of a certified public accountant to accomplish such a review.

SECTION 6

Managers Committee: The Board of Directors may appoint a Managers Committee consisting of at least three (3) and no more than six (6) Directors and the President, who will serve as the advisory member. The Committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of the Local League. It shall, at the request of the President or Board of

Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

ARTICLE VIII - DUTIES AND POWERS

SECTION 1

President:

- A. Conduct the affairs of the LOCAL LEAGUE and execute the policies established by the Board of Directors.
- B. Present a report on the condition of the LOCAL LEAGUE at the annual meeting.
- C. Communicate to the Board of Directors, such matters as deemed appropriate, and make suggestions as they may tend to promote the welfare of the LOCAL LEAGUE.
- D. Be responsible for the conduct of the LOCAL LEAGUE in strict conformity to the policies, principles and rules and regulations of Little League Baseball, Inc. as agreed under the conditions of the charter issued to the LOCAL LEAGUE by that organization.
- E. Designate in writing any other officers, if necessary, that have the power to make and execute for/and in the name of the LOCAL LEAGUE contracts, leases and purchases that may have received prior Board approval.
- F. Investigate complaints, irregularities and conditions detrimental to the LOCAL LEAGUE. The results of these investigations shall be forwarded to the Board or designated committees.
- G. Submit the annual budget to the Board of Directors for approval and be responsible for the proper execution thereof.
- H. With the assistance of the Vice President(s) and/or Player Agents, examine the applications and supporting proof-of-age documents of every player prior to tryouts and selection. The President is also required to certify residence and age eligibility prior to said tryouts and selection.
- I. With approval of the Board of Directors, appoint all managers, coaches, and umpires.
- J. Have the right to approve or disapprove any single non-budgeted expenditure up to \$1,000. The President will have ultimate authority to approve all budgeted expenditures. The President will inform the Treasurer of all non-budgeted and budgeted expenditures approved by his/her action.

SECTION 2

Vice President- Baseball:

- A. Perform the duties of the President in case of absence or disability of the President.
- B. Be responsible for the affairs of all the leagues including but not limited to fields, schedules, and rules.
- C. Be responsible for supporting the Player Agents.
- D. Have any other duties as assigned by the Board of Directors and/or President.
- E. Have the right to approve or disapprove any single non-budgeted expenditure up to \$500. In the absence of the President, the Vice Presidents will have the authority to approve all budgeted expenditures. The Vice Presidents will inform the President and Treasurer of all non-budgeted and budgeted expenditures which they have approved.

SECTION 3

Vice President- Operations:

- A. Chair the Disciplinary Committee
- B. Be responsible for insuring the drafts are conducted according to the guidelines established by the Little League Baseball, Inc. and the LOCAL LEAGUE.
- C. Be responsible for insuring the evaluations are conducted according to the guidelines set forth by the LOCAL LEAGUE.
- D. Be responsible for overseeing concessions and the use of 3rd party vendors.
- E. Be responsible for supporting the Head Team Mom with uniforms and communications with the Team Moms.
- F. Have the right to approve or disapprove any single non-budgeted expenditure up to \$500. In the absence of the President, the Vice Presidents will have the authority to approve all budgeted expenditures. The Vice Presidents will inform the President and Treasurer of all non-budgeted and budgeted expenditures which they have approved.

SECTION 4

Secretary:

- A. Be responsible for recording the activities of the LOCAL LEAGUE and maintain appropriate files, mailing lists and other necessary records.
- B. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- C. Maintain lists of Regular Members, Directors and Committee Members. The Secretary shall give notice of all meetings of the LOCAL LEAGUE, Board of Directors, and committees.
- D. Keep the minutes of the meetings of the members, the Board of Directors, and the Executive committee and have them recorded.
- E. Conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out orders, votes and resolutions not otherwise committed.
- F. Notify Members, Directors, Officers and Committee Members of their election or appointment.
- G. Assist in the election process.

SECTION 5

Treasurer:

- A. Perform such duties as herein set forth and other duties as are customarily incident to the office of Treasurer or may be assigned by the Board of Directors.
- B. Be responsible for the receipt, deposit and disbursement of all monies of the LOCAL LEAGUE in accord with the policies established by the Board of Directors.
- C. Be responsible for establishing and maintaining a checking account in the LOCAL LEAGUE'S name, which requires the signature of two (2) officers to disburse funds. These officers shall be limited to the President, Vice President(s), Secretary or Treasurer.
- D. Maintain all league financial records in accordance with accepted business practices.
- E. Prepare a monthly financial statement for review and approval of the Board. The reports shall include all financial transactions of the LOCAL LEAGUE.

- F. Submit all financial records for a yearly audit to be done by the Auditing Committee or an outside independent certified public accountant. This report must be presented to the Board for approval. This report must be completed and submitted to the Board for approval and presented at the Annual Meeting.

SECTION 6

Player Agents:

- A. Be responsible for setting up and conducting the player tryouts and player selection (draft). The Player Agent, along with the Vice President(s), will be responsible for the transfer of players and will assist the President and/or Vice President(s) in verification of birth records and other documentation to determine eligibility of player members in their respective league.
- B. Be responsible for the affairs of the division for which they are elected. The Player Agent is responsible for the maintenance of the league scorebook. The Player Agent will meet with their managers before and during the season as needed.
- C. Be responsible for supervising the managers and coaches in their conduct of team practices and games. The Player Agent, or an alternate league official in their place (e.g. Director on Duty), shall be present at each official game for the purpose of resolving disputes or controversy with regard to protests, maintaining order in the stands or any other duties that require a league official's presence.

SECTION 7

Equipment Manager:

- A. Be responsible for the purchase of equipment, materials, and supplies needed for the operation of the LOCAL LEAGUE.
- B. Be responsible to see that all equipment meets Little League Baseball, Inc.'s safety requirements.
- C. Be responsible to secure and store the LOCAL LEAGUE equipment and will provide such equipment in time for tryouts the following year.
- D. Establish and maintain an inventory of all league equipment and report equipment inventories at the Final BOD meeting each season for inclusion in meeting minutes.
- E. Ensure positive control of all league equipment by establishing and maintaining checkout/in procedures with names of members possessing league equipment.

SECTION 8

Coaching Coordinator:

- A. Chair the Managers Committee
- B. Represent coaches/managers in the league
- C. Present a coach/manager training budget to the Board of Directors.
- D. Gain the support and funds necessary to implement a league-wide training program.
- E. Order and distribute training materials to players, coaches and managers.
- F. Coordinate mini-clinics as necessary.
- G. Help implement www.LittleLeagueCoach.org as the manager/coach education program for league
- H. Gather parent feedback and provide it to managers in a timely manner

SECTION 9

Field Maintenance Manager:

- A. Prepare, with assistance of the player agents, for presentation and approval of the Board, a list of needed improvements, repairs and supplies by field. Such list shall include the cost to complete the task.
- B. With Board approval, obtain needed materials, equipment, supplies, etc. including needs throughout the season.
- C. Ensure that proper application (use) instructions are given to all users of equipment, supplies and materials.
- D. Along with player agents, obtain volunteers and determine a field maintenance schedule.

SECTION 10

Chief Umpire/Umpire Coordinator:

- A. Supervise the scheduling of umpires and ensure that umpires are available for all games in which the LOCAL LEAGUE provides paid and/or volunteer certified umpires.
- B. Verify all invoices for umpires to ensure that we are paying only for those games actually covered by a paid umpire.
- C. Be responsible for scheduling and providing an umpire clinic for managers/coaches of the LOCAL LEAGUE with notification to the President and Vice President(s) of any such meetings and/or clinics.
- D. Perform other requests made by the President, Vice President(s) or Board of Directors.
- E. When a non-Board member is assigned as the League's Chief Umpire, a current Board member will serve concurrently as the League's Umpire Coordinator.

SECTION 11

Board Member-at-Large:

- A. The President may appoint a Board Member-at-Large. The position is to be filled each year at the Board's option.
- B. Qualifications necessary for a person to be appointed a Board Member-at-Large include having served at least one (1) year as a Board Member.
- C. The duties of a person appointed a Board Member-at-Large are as assigned by the President and/or Board of Directors.

SECTION 12

Safety Officer:

- A. Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for all participants of Little League Baseball.
- B. Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting. NOTE: In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:
 - i) Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.

- ii) Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
- iii) Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

SECTION 13

Information Officer:

- A. Manage the LEAGUE'S official home page on the Little League sponsored website.
- B. Assign administrative rights to league volunteers and teams.
- C. Ensure that league news and scores are updated on a regular basis.
- D. Collect, post and distribute important information on League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, district, public, league members and media.
- E. Serve as primary contact person for Little League and Little League sponsored web servers regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball.

SECTION 14

Scheduling Coordinator:

- A. Work with President to establish the LOCAL LEAGUE regular season and post season schedules.
- B. Maintain the LOCAL LEAGUE'S schedule throughout the season and make revisions due to weather delays, time delays, etc.
- C. Collect and finalize game scores and work with President to resolve any discrepancies.
- D. Be responsible for coordinating schedules with other leagues in the event a co-op program is implemented.

ARTICLE IX - AFFILIATION

SECTION 1

Charter: The LOCAL LEAGUE shall annually apply for a charter from Little League Baseball, Inc. and shall do all things necessary to maintain such charter. The LOCAL LEAGUE will devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations: The Official Rules and Regulations, as published by Little League Baseball, Inc., Williamsport, Pennsylvania, are binding on the LOCAL LEAGUE.

SECTION 3

Local League/Option Rules: The Board of Directors at a meeting to be held not less than one month prior to the first scheduled game of the season shall adopt the local league/option rules of the LOCAL LEAGUE. The local

league/option rules shall in no way conflict with the Rules and Regulations of Little League Baseball, Inc. unless so approved by Little League Baseball, Inc., nor shall they conflict with this Constitution.

ARTICLE X - FINANCIAL AND ACCOUNTING

SECTION 1

Authority: The Board of Directors shall decide all matters of finance pertaining to the LOCAL LEAGUE. It shall place all income in a common league treasury, directing the expenditures in such a manner as will not give any individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions: The Board shall not permit the contribution of funds or property to individual teams, but shall solicit same for the common treasury of the LOCAL LEAGUE, thereby discouraging favoritism among teams and to endeavor to equalize the benefit of the LOCAL LEAGUE.

SECTION 3

Solicitations: The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in the LOCAL LEAGUE treasury.

SECTION 4

Disbursement of Funds: The Board shall not permit the disbursement of LOCAL LEAGUE funds for anything other than the conduct of Little League activities in accordance with the Rules and Regulations of Little League Baseball, Inc. All disbursements shall be made by check or electronic means (e.g. Paypal, Venmo, etc). All disbursements shall be signed/approved by any two of the following LOCAL LEAGUE officers: President, Vice President(s), Treasurer or Secretary. (See also Article VI, Section 5)

SECTION 5

Compensation: No Director, Officer or Member of the LOCAL LEAGUE shall receive, directly or indirectly, any salary, compensation or emolument from the LOCAL LEAGUE for services rendered as Director, Officer or Member.

SECTION 6

Deposits: All monies received shall be deposited to the credit of the LOCAL LEAGUE in a financial institution approved by the Board of Directors.

SECTION 7

Fiscal Year: The fiscal year of the LOCAL LEAGUE shall begin on the first day of August and shall end on the last day of July.

SECTION 8

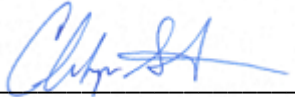
Distribution of Property upon Dissolution: Upon dissolution of the LOCAL LEAGUE and after all outstanding debts and claims have been satisfied, the members shall direct the remaining property of the LOCAL LEAGUE to

another Federally Incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XI – AMENDMENTS

This constitution may be amended, repealed or altered in whole or in part by a majority vote any duly organized meeting of the Members, provided notice of the proposed change is included in the notice of such meeting. The draft of all proposed amendments shall be submitted to Little League Baseball, Inc. for approval.

This Constitution was approved by the membership of
League City Youth Sports Organization on October 8, 2023
Attested By: Chris Sabin, President, League City Youth Sports Organization

Signature:  Date: 10/8/2023

Little League ID Number: League City Youth Sports Organization, 3431414
Federal ID Number: 872422303
State ID Number: 804212619